



## NACHIP Introduction

After more than a year of discussion, our first trial inspection was held in Oct. 2005 at the New Mexico ICHO Annual General Meeting, hosted by Bob and Donna Hedicke with Ann Marie Gregoire, a USEF 'r' dressage judge, officiating. It served to both inspect the first group of horses and to test the proposed North American approach for its suitability in the North American environment. The results led to the following inspection program.

The North American Curly Horse Inspection Program (NACHIP) is the North American portion of the International Curly Approved Mare and Studbook (ICAMS). It has been developed to meet the requirements of North American Curly horse owners and breeders. This program will provide one of the inspection processes for acceptance into ICAMS which is held to international standards. The success of the NACHIP will depend on those volunteering to host and participate in them. Everyone is encouraged to participate and learn from each other. Some of the ICHO goals are to "Encourage selective breeding to develop the highest quality Curly Horses" and "Provide continuing education to breeders and members for better scientific understanding of Curly Horse genetics and all that is involved in its breeding and management". NACHIP and ICAMS fulfill these goals as well as others. Please learn and share about this great opportunity by reading all the NACHIP information on the Internet and simply download and print anything you need from our website.

Thank you for reading this NACHIP overview. The ICHO hopes that after reading, you will feel more secure and prepared to participate in, or organize, a successful NACHIP Inspection!

The book 'The Horse Conformation Handbook' by Heather Thomas Smith, Workman Pub. Co., 2005 is a recommended resource. There are many other excellent conformation books, videos and websites available which may also prove of value to the student of equine conformation.

### Goals:

1. Provide consistent and high quality inspection results that would support the vision and goals of the ICHO, allowing North American Curly Horses to be entered into the ICAMS.
2. Provide an affordable program that will be attractive and useful to Curly Horse owners regardless of individual goals, type, or sex of horse.
3. Provide education to Curly Horse owners so they can better understand the importance of good conformation and how it impacts the usefulness and longevity of horses.
4. Help provide pedigrees with information that is useful in the development of specific purpose breeding programs.
5. Provide some comparable information on general body type, style and breeding recommendations for owners and breeders.
6. Provide a program that will help fill the needs of people buying long distance to get a reliable and comparable evaluation on the type and conformation of horses of interest.
7. Provide the base for progressive generations of approved curly horses, potentially leading to an evolved breed.

# How to Have a Great Inspection!

(a.k.a. NACHIP Guidelines & always subject to change)

## Facility Recommendations

(Requirements will be at the discretion of the Genesis Committee)

### General

- 1) Water must be available for the horses, exhibitors, and spectators, even if it is just a hose!
- 2) A restroom facility must be available.
- 3) A suitable, level area with good, firm footing that will accommodate setting up a triangle at approximately 30 x 40 x 30 meters. The area should be ENCLOSED with a 5' fence recommended. It is preferred that the same area be used for In-Hand, At Liberty and In Work. In-door arenas are recommended.
- 4) Spectators and owners should be able to hear the evaluations from a safe protected area.
- 5) Inspection sign-in table should be in a safe but close location to the Inspection activities.

### Safety

- 1) A safe, enclosed arena is necessary for young stock to be shown at liberty (as well as in-hand).
- 2) Spectators must be safely separated from horses being shown.
- 3) Please do not mark the boundaries of your triangle with things that create a safety hazard and block the view of the horse's foot falls. Cones or barrels work well to mark the triangle corners.
- 4) Inform all participants of the host facilities requirements (health cert., coggins test, health record, etc.) in sufficient time prior to the Inspection.
- 5) All horses are expected to behave safely. They must stand, walk, trot and be manageable in the company of other horses and people or may be excused until sometime when they are better prepared.

### Stabling

- 1) Stabling is recommended.
- 2) Facilities need to provide enough stalls or small pens with shelter to accommodate the incoming horses (estimated 40% require overnight stabling). Stallions need special consideration & are not allowed to be tied to the trailer & must be safely managed at all times.
- 3) Overflow stabling arrangements may be made at off-site stalls, within a reasonable distance.
- 4) Facilities may charge reasonable fees for stabling.
- 5) The NACHIP is not responsible for any stabling fees.

### Optional Services to Provide

- 1) Providing the direct contact for grooming, horse handling, a photographer, a video person or braiding services is appreciated. Please inform all participants of any optional services available & related fees.

- 2) In some areas, local radio and TV stations have a free announcement feature for Non-profit organizational sporting events.
- 3) Local area horse vendors may be invited to provide displays and/or booths with information and merchandise, free samples, etc.
- 4) Local pony club, 4-H, a church or equine rescue group can be invited to set-up a food booth, or just make and sell sandwiches & beverages. Exhibitors appreciate this courtesy and it is a good fund raiser for the club or group.

## Equipment

- 1) A large table is needed to serve as the "Inspection Headquarters" for Check-in and information.
- 2) Miscellaneous
  - a) A Public Announcement system is highly desirable, if at all possible, for spectators and owners to hear the evaluations.
- 3) The host shall provide-
  - a) an accurate soft tape measure **in inches** (for cannon measurements)
  - b) an accurate measuring stick with secure cross piece for measuring height at withers.
  - c) a copy of 'Determining Age of Horses by their Teeth'.

## Preparation Work and Solicitation Responsibilities

### ICHO Office will:

- 1) Advertise your Inspection and related information on our web site and newsletter.
- 2) Mail Organizers the "NACHIP Host Packet" which includes:
  - a) NACHIP Enrollment form
  - b) NACHIP Host Enrollment List
  - c) NACHIP Class List
  - d) NACHIP Inspection Procedure
  - e) Volunteer Instructions
- 3) Email NACHIP information to all area members. (organizers may add maps, stabling forms, hotels or other services offered, see NACHIP Host Application)
- 4) Send Host a list of area members without email for Host to contact.
- 5) The ICHO will also provide an official banner for display at the Inspection.
- 6) Confirm schedule by sending Catalogue of Entries, Hair Sample labels & bags, Inspection score sheets pre-identified for each participant, and Certificate of Inspections.

### Organizer will:

- 1) Provide completed Host Application to ICHO at least 2 months prior to inspection date. More advance notice is recommended for better planning and advertising.
- 2) Provide for adequate insurance coverage for this event.
- 3) The Host will adhere to any local, state or government requirements concerning horse health, travel, etc..
- 4) Contact and mail NACHIP Info Packets to prospective participants.
- 5) All costs of the inspection, including the costs of the inspector, are the sole responsibility of the hosting person or organization. The host shall levy reasonable fees for participants in order to cover costs. ~ \$50 per horse is the suggested charge for the inspection for horses old enough for ICAMS eligibility. Prices for non ICAMS eligible classes if they are offered, such

as horses under 3, or mare/foal classes, is at the discretion of the host. Other charges can be levied for the premises, as necessary.

- 6) Inform all Participants and ICHO Genesis Committee of Inspection Fees (per entry) that include:
  - a) NACHIP fee (\$60.00 for AGM hosted NACHIP inspections) Private inspections may be higher to cover judges fee and expenses. AGM inspection's cover the judge expenses and fees.
  - b) ICAMS fee (included for AGM inspections.)
  - c) Inspector fee (\$ )
  - d) Facility fees (\$ ), if applicable
  - e) Stable fees (\$ ), if applicable
  - f) Other fees \_\_\_\_\_ (\$ )
- 7) Communicate Pre-enrollment Requirements
  - a) Horses must be registered NACHR prior to the Inspection, no exceptions, including organizers. Papers must accompany horse.
  - b) All Entries must be pre-enrolled before closing date (no late entries). Please alert interested parties to this fact and encourage them to register early.
  - c) All but a \$5 office fee will be refunded for canceled entries.
- 8) Maintain Participants info
  - a) Complete the Host Enrollment List as participants send in Enrollment forms & fees.
  - b) It is recommended to have a minimum of 12 horses for a successful Inspection. A maximum of 25 horses can be accommodated in a one-day schedule. A scheduled Inspection with less than 12 horses may be postponed or cancelled at Host's discretion.
- 9) Provide transportation to pickup & return inspector to airport within reasonable distance, if required.
- 10) Send Host Enrollment List & fees directly to the ICHO office (attn. NACHIP) postmarked 15 days prior to inspection so final catalogue of entries can be provided by ICHO Genesis Committee.
- 11) Confirm the schedule/Catalogue of Entries with Genesis comm. officials, 7 days prior to the Inspection. Send to ICHO office.
- 12) After this confirmation, the organizer may release the NACHIP catalogue of entries (order of go) to Inspection participants.
  - a) The Inspection start time is determined by the number of entries {see below - During Inspection 3) d)}. Organizers will use the NACHIP catalogue of entries for all scheduling - times will not be provided.
- 13) Provide Volunteers ( 1 full day - arriving 30 minutes prior to sign-up for briefing)
  - a) A Minimum of three volunteers are recommended - arriving 30 minutes prior to inspection & remaining for the full day. 4-5 people are even better.
    - i) A NACHIP official for the entire day. This person will check in participants & total and record the individual horse evaluation scores, may assist with awards, etc.. Must be organized, clear minded with legible printing. Impartial - not Owner or Breeder of horses being inspected! This job is required until after all the inspection & awards are completed. Here to help things go smoothly and answer any questions about NACHIP. (required for first year or two?)
    - ii) A scribe for the inspector throughout the day (could be split up into AM & PM slots). Highly desirable to be familiar with conformation terms and have legible printing, will be using official inspection forms. Also must be impartial (not owner or breeder of horses being inspected)
    - iii) For inspections with more than 12 participants a gatekeeper is also needed.

## During the Inspection

- 1) NACHIP Catalogue of Entries
  - a) A list of entries will be provided for the inspector, scribe, NACHIP official and posted for participants. If possible, extra copies may be given as handouts to spectators. All participants are expected to audit Inspection until awards are given.
  - b) Horses are to be shown in age class order from youngest through mature horses.
- 2) Volunteer Training - NACHIP inspector will spend 30 minutes prior to the sign in with volunteers to review instructions that were provided earlier from Host packet.
- 3) At Check-in
  - a) All local health/travel requirements will be verified.
  - b) Registration papers must be presented at check-in and will be used to verify horse identity.
  - c) A hair sample will be collected and identified. This will be kept with inspection records for two years in case of dispute. It will be optional for an inspection to offer microchip reading services. If the service is available and the horse has a microchip, the number will be listed and confirmed instead.
  - d) Suggested start times according to enrolled horses: 7 am 25-30 horses; 8 am 16-24 horses; 9 am 15 or less horses. Check in time is sometimes dependent on flight and/or drive times. Check with the Inspector 7 days prior to the inspection.
- 4) Inspection Process
  - a) Only kind, effective and humane aids will be used.
  - b) All horses inspected from youngest to oldest. Remember they will be in the same order as the official Catalogue of Entries supplied by NACHIP ONLY.
  - c) Allow young horses a few extra minutes more for Inspection because of the "At Liberty" opportunity.
  - d) The time per horse is approximately 10-15 minutes.
  - e) Bloodlines, performance history or ownership are not discussed until after the scores are completed.
  - f) See NACHIP Class List and Inspection Procedure for more detail of inspection process.

## After the Inspection

- 1) Grande Finale
  - a) Inspection Reports: ALL original inspection forms will be taken by NACHIP official to be recorded in the NACHIP database or send directly to the ICHO Office for recording. Originals are never given to the owner.
  - b) Inspection Reports, certificates, and awards will be mailed to owners after the inspection.
  - c) Inspection Reports will not be distributed before awards or certificates. All Inspection Reports, certificates, & awards will be mailed to owners. Be sure you have addresses, emails for all owners.
  - d) NACHIP Certificates of Inspection will be completed by the NACHIP official and Inspector.
  - e) After Grand Finale, the NACHIP official will enter qualifying scores for entry in ICAMS.
  - f) ICAMS certificates will be issued by mail.
- 2) News Release
  - a) Send a short article and picture taken at your Inspection (if possible) to the ICHO office. The final results (approved horses only) will be put on the Internet and the Gazette. Owners love to see their horses get the recognition they deserve!



## NACHIP Hosting Application

Please return completed application to:  
NACHIP c/o ICHO  
HC 31 Box 102A  
Williamsburg, NM 87942

For Official Use Only:	
Date Received:	_____
Fees Received:	\$ _____
Host Packet Sent:	_____

### Host and/or Host Organization Contact Information

Host/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

ICHO membership #: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Proposal Information

Date of Inspection: \_\_\_\_\_

Location of Inspection site: \_\_\_\_\_

Address: \_\_\_\_\_

St./Prov.: \_\_\_\_\_

Choice of Inspector (from approved inspector list): \_\_\_\_\_

List choices for "scribe" w/out conflict of interest: \_\_\_\_\_

Check all local Site Requirements that apply:

- Coggins
- \_\_\_ Day Health Certificate
- Proof of Vaccinations (list required vac.): \_\_\_\_\_
- Rider/owner insurance
- Other: \_\_\_\_\_

### Include these items with application

- \_\_\_ NACHIP application fee {waived}
- \_\_\_ Proof of Insurance
- \_\_\_ Map to inspection site, link to map (Yahoo maps, mapquest, etc.):
- \_\_\_ Description of premises; size of arena and construction of arena sides, i.e. 4 foot pipe, etc. (Requirements will be at the discretion of the Committee)
- \_\_\_ The number of entries that can be accommodated: \_\_\_\_\_
- \_\_\_ Stabling information

- Hotel/accommodation information
- Description of other events, if any, to be held in conjunction with the inspection